Cambridge College

Registrar's Office
Cambridge College
500 Rutherford Avenue
Boston, MA 02129
Phone: 617.873.0101
Fax: 617.242 0026
registrar@cambridgecollege.edu

Change of Name

***If you are receiving financial aid,
your name MUST MATCH Social Security***

Student ID#_____

Your Cambridge College Location
☐ Boston   ☐ Puerto Rico
☐ Lawrence   ☐ Southern California
☐ Springfield   ☐ NEIB
                  ☐ Other_____

PREVIOUS Student Name

Last name _____   First name_____   Middle name _____

Cambridge
College e-mail _____   Date of Birth (mm/dd/yyyy) _____

Personal e-mail _____

NEW Student Name

Last name _____   First name_____   Middle name _____

Please note: The College will change your Cambridge College gmail address accordingly.

Current Residence Is this a new address/phone? ☐ Yes ☐ No

Address _____ Apt _____

City _____ State _____ Zip _____

Phone _____

Student Signature
on paper printout or electronic*_____

Date _____

**Please see electronic signature options on the Registrar's web page*
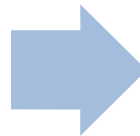
Official documentation required

Students wishing to change their names must provide legal documentation showing the reason for the change, as well as a WRITTEN VERSION OF THE NEW NAME. Acceptable documents include marriage certificates, divorce papers, passports, Social Security cards and other court-issued documents. (Driver's licenses and state IDs will not be accepted as proof of name change.)

Students should send the request in writing and include their student ID number and/or other identifying documentation if the ID number is unknown.

Once a student graduates, the record is closed; name changes are not possible unless the student is reapplying for a new degree.

See policy – www.cambridgecollege.edu/red-flag-identity-theft-prevention

Bring completed form and official documentation (originals only) to:

Registrar's Office
Cambridge College
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Boston, MA 02129

Or email to: registrar@cambridgecollege.edu
Or fax to: 617.242.0026

Registrar's Office use only

Original official documentation shown by student

☐ Social Security card
☐ Marriage license
☐ Divorce decree
☐ Passport
☐ Other court-issued documents _____

Date entered

Entered by

05/30/20