

**Cambridge College
Institutional Review Board (IRB)
Reference Guide to Expedited and Full Review**

Criteria for Expedited Review

All of the following must apply:

- The research presents no more than minimal risk to the participant. ("Minimal risk" means that the probability and magnitude of harm or discomfort anticipated in the proposed research are not greater than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.)
- The research is completely anonymous OR the research does not involve the collection or recording of behavior (e.g., drug or alcohol use, illegal conduct, sexual behavior) that could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subject's financial standing, employability, or reputation.
- The research does not involve prisoners, fetuses, pregnant women, the seriously ill, or mentally compromised adults as participants.

One of the following must apply:

- Research involving the use of survey or interview procedures, observation of public behavior or educational tests (cognitive, diagnostic, aptitude, achievement) where confidential, non-anonymous information will be recorded (e.g., audio- or videotapes or names will be recorded, even if they are not directly associated with the data).
- Collection of data from voice, video, digital or image recordings made for research purposes where identification of the subjects and/or their responses would not reasonably place them at risk of criminal or civil liability, be stigmatizing, or be damaging to the subjects' financial standing, employability, insurability, or reputation.
- Research on individual or group characteristics or behavior (including but not limited to research involving perception, cognition, identity, language, communication, cultural beliefs or practices, and social behavior)
- Research employing surveys, interviews, focus groups, program evaluation, human factors evaluation, or quality assurance methodologies.
- Research that involves deception that is scientifically justified and involves a de-briefing procedure.

Criteria for Full Review

If any of the following apply:

- The research involves prisoners, fetuses, pregnant women, the seriously ill, or mentally compromised adults as participants.
- The research involves the collection or recording of behavior that could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subject's financial standing, employability, or reputation (e.g., drug or alcohol use, illegal conduct, sexual behavior).
- The procedures of this research involve more than minimal risk to the subject (where more than minimal risk means that the probability and magnitude of harm or discomfort anticipated in the proposed research is greater than that ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests).
- This research does not fall into any of the categories explicitly identified as qualifying for expedited review.