



HOUSING REQUEST FORM - Spring Term 2014

Cambridge College- Georgia

Please print legibly in black or blue ink.

Student ID#: _____

Phone# _____

LAST NAME: _____ FIRST NAME: _____

Address: _____ City: _____ State: ____ Zip: _____

Cambridge College E-mail: _____

Course Numbers: _____

TYPE OF RESIDENCE: (Please Circle One) SINGLE DOUBLE

ROOMMATE FULL NAME & ID (if double chosen): _____

****If double occupancy is requested, both students must reside the entire length of stay.***

-Place an **X** next to each night in which you would like to be IN RESIDENCE

-Place an **M** next to each night in which you would like an OPTIONAL MEAL PLAN VOUCHER

(You must pick up your meal voucher when you check in to the hotel.)

ROOM RATES (breakfast included) \$135/night (single) \$67.50 /night (double)

OPTIONAL MEAL PLAN = \$37.00/night (Includes 1 dinner and 1 lunch)

Registered students will be required to meet the hotel's policy for posting a credit card of \$20.00 refundable cash deposit for incidental charges at check-in, and for providing photo identification.

Initial Here _____

Return form no later than
January 6, 2014 3:00 PM EST

Fax: 617-873-0676

Tel: 617-873-0182

For questions please email:

residence@cambridgecollege.edu

HOUSING REQUEST FORM –Spring Term 2014

Page 2

Spring Semester: January 17, 2014 – May 3, 2014

Day/Date	X	M	Day/Date	X	M
Friday, 1/17/14			Friday, 2/28/14		
Saturday, 1/18/14			Saturday, 3/1/14		
Friday, 1/24/14			Friday, 3/7/14		
Saturday, 1/25/14			Saturday 3/8/14		
Friday, 1/31/14			Friday, 3/14/14		
Saturday, 2/1/14			Saturday, 3/15/14		
Friday, 2/7/14			Friday, 3/21/14		
Saturday, 2/8/14			Saturday, 3/22/14		
Friday, 2/14/14			Friday, 3/28/14		
Saturday, 2/15/14			Saturday, 3/29/14		
Friday, 2/21/14			Friday, 4/25/14		
Saturday, 2/22/14			Saturday, 4/26		
			Friday, 5/2/13		
			Saturday, 5/3/14		

****THERE ARE NO REFUNDS FROM THE COLLEGE OR THE HOTEL FOR CANCELLATIONS (without prior notification see instructions for more details) OR NO SHOWS****

- Spring Term 2014 accommodations will be at the:
 Augusta Marriott Hotel at the Convention Center
 2 Tenth Street
 Augusta, GA 30901.
 Hotel Tel – 706-722-8900
 Hotel website: www.marriott.com/agsme
- Hours of Operation for the Housing department are Monday through Friday 10:00am – 3:00pm. Housing requests are on a “first come, first serve basis”. If the College room block is exceeded and rooms are not available at the contracted hotel the College assumes no responsibility for finding alternative housing or providing payment arrangements at another hotel.
- All housing requests, to be guaranteed, for the Spring Term 2014 must be made by 3:00 p.m., EST **Monday January 6, 2014**. No requests will be accepted and Cambridge College cannot guarantee reservations made after January 6, 2014 in order that housing fees can be included in your student account.

• Initial Here _____

- HOUSING REQUEST FORM – Spring Term 2014
- Page 3

- Last Name (Print): _____

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- The Housing Department is closed on the weekends and holidays*, any requests received on Saturday, Sunday and or holidays* will not be processed until the next business day.
- Housing offered to you at the hotel/location specified on this request form is based on a contract with Cambridge College and the hotel/location and any rewards programs offered by the hotel/location are not transferable to the student.
- **NO** changes or cancellations, for any reserved dates, will be accepted after **the add/drop date of January 28, 2014**. Cancellations for hotel stays before **January 28, 2014** must be in three (3) business days prior to hotel stay on the "Cancellation" form in order to be authorized
- Any housing charges incurred after the issuance of financial aid refunds are the responsibility of the student and will be posted to their account.

By signing below, you are confirming that the information above is accurate and at your request. You also agree that you have read, understand, and will abide by the policies listed on pages 1-2 "Student Housing Policy" (revised 5/23/2012) and the charges will be added to your student account.

Student's Signature _____ Date _____

**New Years, MLK, President's Day, Patriots Day, Memorial Day, July 4th, Labor Day, Columbus Day, Veteran's Day, Thanksgiving (Thu & Fri), Christmas*