



Registrar's Office
 Cambridge College
 500 Rutherford Avenue
 Boston, MA 02129
 Phone: 617.873.0101
 Fax: 617.242.0026
 registrar@cambridgecollege.edu

Request for Official Letter

Processing time is 3-5 business days.

Student ID# _____

Your Cambridge College Location

- Boston Puerto Rico
- Lawrence Southern California
- Springfield CC Global
- Other _____

Student contact information

PLEASE PRINT CLEARLY and COMPLETE ALL INFORMATION

Last name _____ First name _____ Middle name _____

Current Residence:

Address _____ Apt _____ Phone (_____) _____

City _____ State _____ Zip _____

Cambridge College email _____

- Verification of enrollment
 - Degree completion letter
 - GPA letter

Name of organization _____

Address _____

Attention _____

Fax number _____

E-mail address _____

Name of organization _____

Address _____

Attention _____

Fax number _____

Email address _____

Signature

on paper printout or electronic* _____

Date _____

**Please see electronic signature options on the Registrar's web page.*

After completing form submit it to:



Registrar's Office
 Cambridge College
 500 Rutherford Avenue
 Boston, MA 02129

Or email to: registrar@cambridgecollege.edu

Or fax to: 617.242.0026